

Sarah de Andrade

Translator

Sarah de Andrade Carvalho

São Paulo, SP

(55) 11 97786-5005

srhndrd97@gmail.com

Relevant Experience

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China-Brazil International Cooperation Base for Chinese Medicine Products / Translator and Executive Secretary

March 2023 - December 2023

- Translated materials for the Second International Congress on Traditional Chinese Medicine in Brazil, including scientific articles and lecture materials.
- Collaborated in the creation of promotional materials using ChatGPT, tailoring them for specific audiences.
- Organized the Second International Congress on Traditional Chinese Medicine in Brazil, managing event promotion and content translation for participants.
- Worked closely with the team and new instructors to ensure the delivery of high-quality educational programs, assisting in the translation of educational content.
- Analyzed customer feedback and provided actionable insights to the marketing team, aiding in the development of targeted advertising strategies.

Education

Anhembi Morumbi University / Bachelor's Degree in Health Sciences

(Naturopathy)

2018 - 2022, Brazil

Translation Mentorship with Meire and Rodrigo

January 2024 - Present

Experience Abroad

Taiwan Lukang High School - High School Exchange Student

2013 - 2014

Zhejiang Gongshang University - Basic Chinese Course

2018 - 2018

IT Skills

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- **Microsoft Office Suite:** Proficient in Microsoft Word, Excel, PowerPoint, and Outlook, enabling efficient data management, content creation, and communication.
- **ChatGPT:** Experienced in using the ChatGPT AI tool for content creation, improving customer communication, and simplifying daily tasks.
- **CAT Tools:** Proficient in MateCat and various other CAT tools, effectively optimizing translation processes.