



CARLOS WILLIAM DOS REIS XAVIER

Freelance Translator

DETAILS

Balsas, Brazil

xaviervilliam79@gmail.com

(99)999341169

PROFILE

I am Brazilian and graduate in Information Systems with a passion for languages. I am eager to begin my career as a translator. While I have a strong foundation in technical and IT-related content, I am also open to general translation opportunities across various fields, aiming to broaden my experience and skills in the translation industry.

SKILLS

- **Languages:** Portuguese (native), English (intermediate).
- **CAT Tools:** Basic knowledge of SDL Trados, MemoQ.
- **Translation Skills:** Experience in translating a variety of texts, including; basic proofreading and editing of translations.
- **IT Skills:** Software development (Java, Python), database management (SQL), IT project management.
- **Software:** Microsoft Office, Google Workspace.

EDUCATION

Bachelor's Degree in Information Systems

Unibalsas University Center | Graduated: 2023

- Specialized in software development, database management, and IT project management.
- Engaged in projects related to technical documentation and basic software localization.

STRENGTHS

Microsoft Office

Effective Time Management

Ability to Work in a Team

Knowledge of Legal Terminology and Processes

Translation Software

Computer Skills

EXTRA-CURRICULAR ACTIVITIES

Volunteer Translation Project

Unibalsas | 2023 - Present

- Translated a variety of materials, including general articles, educational content, and basic technical documents, from English to Portuguese.